Characteristics	Community Mentoring/Tutoring
Starting point	Student seeks help: by self or with teacher/parent encouragement.
Main aims	To provide students with help with something they identify as an area for improvement. To improve their understanding /knowledge and build up confidence and self-esteem (empowerment).
Organisation/ Starting point.	Students who want to be tutors contact the relevant section supervisor. Student- tutors go into all classes (beginning of the school year) to inform all pupils about the possibility of getting help from another pupil. Teachers may also suggest to students that they take part in Com-Ment. Students who want to receive help speak to the Com-Ment supervisor responsible for their section: a student-tutor will be allocated to help them.
Tutoring process:	- Tutor and pupil meet to talk about what the pupil would like help with. - Tutor refers back to Com-Ment section supervisor and also speaks to the pupil's subject teacher if appropriate. - Together tutor and pupil plan their study programme: in situ in school or on Teams. - Tutor keeps a running log of what is covered during sessions. - At any point tutor can seek help from Com-Ment section supervisor or appropriate subject teacher. - Tutor evaluation meetings take place regularly.
Parent /teacher communication.	If necessary, the parent should contact the appropriate Com-Ment section supervisor. Parents **are not** to contact student -tutors directly.